



**GOVERNMENT OF THE PUNJAB  
SERVICES & GENERAL ADMINISTRATION  
DEPARTMENT  
(REGULATIONS WING)**

Dated Lahore, the 15<sup>th</sup> August, 2009

**NOTIFICATION**

**No.SOR-III(S&GAD)1-3/2009.** In exercise of the powers conferred upon him under section 23 of the Punjab Civil Servants Act, 1974 (VIII of 1974), the Governor of the Punjab is pleased to approve "the Punjab Food Department, office of the Cane Commissioner Recruitment Rules, 2009" as per schedule appended hereto.

**BY THE ORDER OF THE GOVERNOR OF THE PUNJAB**

**JAVAID ASLAM  
ADDITIONAL CHIEF SECRETARY**

**No.SOR-III(S&GAD)1-3/2009.**

**Dated 18.08.2009**

**GOVERNMENT OF THE PUNJAB  
SERVICES & GENERAL ADMINISTRATION  
DEPARTMENT  
(REGULATIONS WING)**

Dated Lahore, the 14<sup>th</sup> May, 2011

**NOTIFICATION**

**No.SOR-III(S&GAD)1-13/2009.** In exercise of the powers conferred under section 23 of the Punjab Civil Servants Act, 1974 (VIII of 1974), the Governor of the Punjab is pleased to direct that in the Punjab Food Department, office of the Cane Commissioner Recruitment Rules, 2009, the following amendments shall be made, namely:-

**<sup>1</sup>AMENDMENTS**

In the said rules, for the schedule, the following schedule shall be substituted:

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<sup>1</sup>The Schedule substituted vide Notification No. SOR-III(S&GAD)1-3/2009, dated 14<sup>th</sup> May 2011.

**THE FOOD DEPARTMENT, OFFICE OF THE CANE COMMISSIONER PUNJAB RECRUITMENT RULES, 2009.**

Name of the Deptt	Functional Unit	Name of the Post	Appointing Authority	<sup>2</sup> Minimum Qualification for Appointment by		Method of Recruitment	Age for Initial Recruitment		Examination, Training & Conditions required for Confirmation
				initial recruitment	promotion		Min.	Max.	
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.
Food Department	Office of Cane Commissioner Punjab	1. Cane Commissioner (BS-19)	Chief Minister	-	-	By transfer of an officer from S&GAD.	-	-	As may be prescribed by the Government.
Food Department	Office of Cane Commissioner Punjab	2. Additional Cane Commissioner (BS-18)	Administrative Secretary	-	-	1. By promotion from amongst Assistant Cane Commissioners (Technical) having 5 years' experience in the relevant field; 2. If none is available for promotion, by transfer of an officer from S&GAD.	-	-	Training at MPDD for promotion, BS-17 Officer
Food Department	Office of Cane Commissioner Punjab	3. Assistant Cane Commissioner (Technical) (BS-17)	Administrative Secretary	B.Sc. Engineering (Civil) (second division) from a recognized University.	-	By initial recruitment	22	28	As may be prescribed by the Government.

<sup>2</sup> Printed in the Notification as "Minister"

<sup>3</sup> [Food Department]	Office of Cane Commissioner, Punjab	4. Assistant Cane Commissioner (Admn) (BS-17)	Administrative Secretary	-	-	By promotion on the basis of seniority-cum-fitness from amongst the Superintendents with five years' service as such and who have successfully completed training from Management and Professional Development for promotion from BS-16 to 17.  If none is available for promotion, by posting from Services and General Administration Department.	-	-	As may be determined by the Government.]
Food Department	Office of Cane Commissioner Punjab	5. Computer Programmer (BS-17)	Administrative Secretary	Bachelor's degree in Computer Science (BCS) (second division) from a recognized university having 5 years experience in Project / System Analysis, Design & Implementation, Programming such like Database & Oracle, etc.	-	i) By initial recruitment. ii) If none is available, by transfer from other Government departments.	21	30	As may be prescribed by the Government.

<sup>3</sup>Substituted vide Notification No.SOR-III(S&GAD)1-3/2009, dated Lahore, the 4th September, 2017, published in the Punjab Gazette (Extra Ordinary), dated: September 20, 2017.

Food Department	Office of Cane Commissioner Punjab	6. Superintendent (BS-16)	Administrative Secretary	Bachelor's degree (second division) from a recognized University having 10 years experience in relevant field.	-	By promotion on the basis of seniority-cum-fitness from amongst the following categories of officials proportionate to their strength: - a) Assistant with five years experience b) Stenographers having 10 years experience as such. If none is available for promotion, by initial recruitment.	28	35	As may be prescribed by the Government.
Food Department	Office of Cane Commissioner Punjab	7. Superintendent Technical (BS-16)	Administrative Secretary	BSc. Engineering (Civil) (first division) with 2 years practical experience in the relevant field. If none is available with above qualification of BSc. Engineering (Civil) (first division), then B.Tech Engineering (Civil) (first division) along with 2 years experience in the relevant field.	-	By initial recruitment.	22	28	As may be prescribed by the Government.
Food Department	Office of Cane Commissioner Punjab	8. Personal Assistant (BS-15)	Cane Commissioner	-	-	By promotion on the basis of seniority-cum-fitness from amongst the members of functional unit holding the posts of Stenographer.	-	-	As may be prescribed by the Government.

Food Department	Office of Cane Commissioner Punjab	9. Inspector (BS-14)	Cane Commissioner	Bachelor's degree (second division) from a recognized University.	-	By initial recruitment.	21	25	As may be prescribed by the Government.
Food Department	Office of Cane Commissioner Punjab	10. Assistant (BS-14)	Cane Commissioner	Bachelor's degree (second division) from a recognized university.	-	1. 1/3 <sup>rd</sup> by initial recruitment; and 2. 2/3 <sup>rd</sup> by promotion on the basis of seniority-cum-fitness from amongst members of the functional unit holding the posts of Senior Clerks having 3 years experience as Senior Clerk.	21	25	As may be prescribed by the Government
Food Department	Office of Cane Commissioner Punjab	11. Stenographer (BS-12)	Cane Commissioner	Intermediate (second division) or equivalent qualification from a recognized Board and a speed of 70 w.p.m. in Shorthand in English and 35 w.p.m. typing. <b>Note:</b> Preference shall be given to the candidates who know Urdu Shorthand at a speed 60 w.p.m. and typing at a speed of 25 w.p.m.	-	By initial recruitment.	18	25	As may be prescribed by the Government.
Food Department	Office of Cane Commissioner Punjab	12. Computer Operator (BS-12)	Cane Commissioner	ICS (second division) or intermediate (second division) with one year diploma in	-	By initial recruitment.	18	25	As may be prescribed by the Government.

				Computer Science from a recognized Institute.					
Food Department	Office of Cane Commissioner Punjab	13. Key Punch Operator (BS-11)	Cane Commissioner	ICS (second division); or intermediate (second division) with one year diploma in Computer Science from a recognized Institute.	-	By initial recruitment.	18	25	As may be prescribed by the Government.
Food Department	Office of Cane Commissioner Punjab	14. Senior Clerk (BS-9)	Cane Commissioner	-	-	By promotion on the basis of seniority-cum-fitness from amongst the members of the functional unit holding posts of Junior Clerks having two years experience as Junior Clerk.	-	-	As may be prescribed by the Government.
Food Department	Office of Cane Commissioner Punjab	15. Junior Clerk (BS-7)	Cane Commissioner	Matriculate (second division) from a recognized Board and a speed of 25 w.p.m. in Typewriting.	-	i) 80% by initial recruitment; and ii) 20% by promotion on the basis of seniority-cum-fitness from amongst the employees of all categories from (BS-1 to BS-4) in the functional unit having a qualification of Matric (second division) from a recognized Board and three years experience along with a speed of 25 w.p.m. in typewriting.	18	25	As may be prescribed by the Government.

Food Department	Office of Cane Commissioner Punjab	16.Driver (BS-4)	Cane Commissioner	i) Middle. ii) LTV Driving License having five years experience.	-	By initial recruitment.	21	30	As may be prescribed by the Government.
Food Department	Office of Cane Commissioner Punjab	17.Dispatch Rider (BS-4)	Cane Commissioner	i) Middle. ii) Motorcycle driving license. Note:- Preference will be given to a candidate with experience of driving motorcycle.	-	By initial recruitment.	21	30	As may be prescribed by the Government.
Food Department	Office of Cane Commissioner Punjab	18. Naib Qasid (BS-1)	Cane Commissioner	Literate.	-	By initial recruitment.	18	25	As may be prescribed by the Government.
Food Department	Office of Cane Commissioner Punjab	19. Chowkidar (BS-1)	Cane Commissioner	Literate.	-	By initial recruitment.	21	30	As may be prescribed by the Government.
Food Department	Office of Cane Commissioner Punjab	20.Sanitary Worker (BS-1)	Cane Commissioner	Literate.	-	By initial recruitment.	21	30	As may be prescribed by the Government.

**MUHAMMAD ILYAS  
SECRETARY  
(REGULATIONS), S&GAD**

No.SOR-III(S&GAD)1-3/2009

Dated Lahore, the 23<sup>th</sup> May, 2011